

Developmental Meet Template
(Information in parentheses to be filled in as appropriate)
Date

Sanction: Meet held under the sanction of USA Swimming, Inc., Sanction No.:
"In granting this sanction, it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event."

Location:

Time: Warm-up begins at (Fill in time); meet begins at (Fill in time)

Course: (Generic) Pool is an outdoor, (#)-lane, (size) pool, with (#) (Type) lane lines, and a (Type) timing system with a horn start.

Meet Director: Name, Phone (Other optional contact information)
Meet Referee: Name, Phone (Other optional contact information)
Meet Starter: Name (Other optional contact information)

Rules: All 2004 USA Swimming rules will be enforced. A copy of said rules will be posted at the swim venue.

Eligibility: Open to all swimmers (of Specific teams/or leave blank for anyone) currently registered with USA Swimming. No deck registration will be available. Swimmer's age on (First day of meet), will determine age for the meet.

Time Trials: Time trials will not be offered.

Entries: Swimmers may enter up to (# not to exceed 5) events. No-times will be accepted. Any swimmers can swim the senior events. Submit all entries via e-mail, a disk using Hy-Tek software, or using the attached entry form.

Entry Fees: (amount) per event plus (amount) surcharge per swimmer. All fees must accompany entries and are not refundable. Please make **one team check** payable to (Host team).

Entry Deadline: All entries must be received by (Entry deadline), at (Time).

Mail entries to: (Name and additional contact information)

Timers: (Optional, if you wish to have visiting teams help with timing)

Results: Results will be mailed following the meet.

Check-in: Negative check-in for all events. (You can modify this to include whatever type of check-in you wish to use)

Scratch Procedure: Please submit scratches 30 minutes before the start of the meet. If a swimmer misses his event, he will not be allowed to swim that event. However, he will not be scratched from his subsequent events.

Awards: (State type and amount of awards)

Concessions: (Optional information)

Warm-up: Utah Swimming procedures will be used. All warm-up must be under the supervision of a USA Swimming official. Coaches have the responsibility of ensuring that all their swimmers are instructed in proper warm-up procedures and that the swimmers follow all Utah Swimming safety procedures. **If you do not have a coach with you, please check in with the meet director or referee before entering the pool. A coach will be assigned to you.** All swimmers will enter the pool from a sitting position. There will be no pushing, splashing, running, or any other general horseplay. Swimmers engaging in such activities will be removed from the meet. All lanes of the pool will be circle swimming only. During the last (#) minutes of warm-up, lanes (Specify which lanes) will be open for diving starts, and lanes (Specify which lanes) will be open for push pace **only**. There will be warm-up and cool-down area provided in (Specify area) (Optional restrictions on warm-up and cool-down).

Name of Meet

Order of Events

Date

Warm-up: time Meet starts: time

Maximum of (#) events may be swum.

Girls #

Events

Boys #

(Senior events open to **all** swimmers.)

No time trials at this meet.

*(Swimmers, be careful signing up for back-to-back events;
there will be no delay between events.)*