

UTAH SWIMMING, INC.
Board Meeting Minutes
13 February 2007
Cottonwood Heights Recreation Center

The meeting was called to order at 7:09 p.m.

Members present: Juan Aguilar, Corynne Armstrong, Todd Etherington, Debby Fleisch, Barry Hayden, Jim Jones, Diane Peterson, Martha Siggard, Grant Skabelund, and Kanani Wells.

Members excused: Spencer Blake, Brent Bunnell, Justin Christensen, Sara Jayne Christiansen, Norin Felton, Lela Hiatt, Bob Meyer, Emily Reimschuessel, Ali Siggard, and Mike Werner.

January's Minutes were previously approved by an email vote and have been posted on www.swimutah.com.

Officer Reports

General Chair: Debby said the awards for JOs have been ordered. She said Ron Lockwood will run the timing system; Martha will assist at the table. She suggested they increase the spectator seating by providing some space west of the meet table. She said the meet marshals would be volunteers from USI's clubs. Debby will visit with Brent Park, a University of Utah administrator, to make final arrangements for the meet.

Administrative Vice-Chair: Jim will make sure the House of Delegates meeting happens. The meeting will be held in a yet-to-be-announced room of the HYPER building. Debby reminded Grant that USI's Standing Rules need to be mailed out with the House of Delegates information.

Secretary: Grant had nothing to report.

Treasurer: Brent was not present. He provided the 1 January-13 February USI Budget Report to Grant. A copy is available via email at skabelund@byu.edu.

Senior Chair: Diane reported that everything was in order for the Senior Meet at BYU on 16-17 February. She said she'd received the awards but on bill; hopefully it will be sent directly to Brent. An email on parking at BYU was sent out today.

Age Group Chair: This position is vacant, but it was noted that the B-C Finale would be at the Fairmont Pool on 16-17 March.

Athlete Representatives: Juan had nothing to report.

Club Liaison: Kanani had nothing to report.

Coach Representative: Lela was not present.

Membership/Registration Coordinator: Martha reported that USI now has 1,845 athletes, 184 non-athletes, and 27 clubs registered for 2007.

Officials Chair: Corynne reported on a policy change proposal (see attached for new language, highlighted in yellow). Martha motioned that the board accept the changes to the officials policy as proposed by Corynne and modified by Grant. The motion was seconded and passed.

Safety Chair: Bob was not present.

Technical Planning Chair: Mike was not present. The Board wondered if Mike was going to convene a Technical Planning Meeting at JOs.

Adaptive Coordinator: Barry had nothing to report.

Publicity Coordinator: Spencer was not present.

Sanctions Coordinator: Emily was not present.

Time Verifications Coordinator: Norin was not present.

Registration and Website Technician: Todd said the observed 3A, 4A, and 5A swims have been posted at www.swimutah.com. He is working on the region results.

New Business: None

Meeting adjourned at 7:44 p.m.

Next meeting scheduled for **7:00 p.m., Tuesday, 13 March 2007**, at the **Cottonwood Heights Recreation Center**. All interested parties are welcome.

Respectfully submitted, Grant Skabelund, USI Secretary

UT2.6 Officials Policies

- .1 Certifications
 - Stroke and Turn: All new stroke & turn officials must complete a ~~mandatory 3-4 hour clinic~~ **Home Study Course**. Following this clinic the new trainee must complete all applicable testing, **attend a mini-clinic**, and complete forty (40) hours of on deck training before they may ask to be observed for final certification. **Trainees will only train at meets designated by the Officials Chair of Utah Swimming**. Fast tracking is available for trainees that show an immediate understanding of the rules and how to fairly apply them.
 - Starter: After a minimum of one year of being an active, certified stroke & turn official you may request to take the Starter test. Starter trainees may only train with the trainers designated by the Officials Chair of Utah Swimming. There is no time limit on the training period, you will be certified to Level I or Level II when evaluations show that you have achieved the skills necessary for each level.
 - Referee: This position is by recommendation only. After a minimum of two years of being an active, certified stroke & turn official, as well as having gained some experience as a machine operator, Starter, and having worked in the Administrative area, the Officials Chair or Committee may recommend that you apply for and take the USA Swimming Referee test. All Referee trainees must train with only the trainers designated by the Officials Chair of Utah Swimming. There is no designated time limit on the training period. You will be certified to Level I or Level II when evaluations show that you have achieved the skills necessary for each level.
- .2 Re-Certification
 - Stroke and Turn, Starter, Referee: You must work a minimum of four (4) meets per year to maintain your certification at the level you currently hold. You must also attend a clinic of your choice every two (2) years. All re-certification tests from USA Swimming must be completed ~~yearly~~ **every two (2) years**. Attaining and maintaining National Certification will count toward re-certification.
- .3 Coach Members
 - Any registered, certified Coach Member of Utah Swimming may not officiate at any meet where athlete members of his/her club are in attendance.
- .4 Compensation
 - Officials may not receive monetary compensation from any Club member of Utah Swimming. Gifts or reimbursement of any entry fees are permitted.
- .5 Western Zone Meet Funding for Officials
 - Funding is available for certified officials wishing to attend the Western Zone Meet as officials. Consideration will be given to those who have not previously officiated at this level.

USI Guidelines for Swimming Official Certification

The following guidelines have been established by the Officials Committee of Utah Swimming. These guidelines follow the minimum standard guidelines required by USA Swimming.

Stroke and Turn Judge

1. Must be 21 years of age.
2. Attend a stroke and turn clinic approved by the Officials Chair of USI.
3. Be a currently registered member of USA Swimming. (On-deck training cannot begin until the candidate is registered.)
4. Take and pass with 80 percent or better the USA Swimming Stroke and Turn test. This is available online at <http://www.swimmingcoach.org/usasot/> www.usaswimming.org.
5. Complete 40 hours of on deck training with a trainer who has a minimum of 1 year certification as a stroke and turn judge. The candidate cannot make disqualifications during this time. The candidate has one year from the date of the clinic to complete this training.
6. At the end of 40 hours of training, the candidate may ask the referee **Officials Chair of Utah Swimming** for a final observation. During this observation, the candidate will work on the deck as a stroke and turn judge, under the supervision of a certified official, signaling any appropriate disqualifications. At the end of the observation, the supervising official will recommend certification or additional training.
7. After the candidate has passed their final observation, they must return their paperwork with the 40 hours of training and the final observation signed off to the Officials Chair of USI.